

NZEI Te Riu Roa Hui-ā-Tau 2025

Name:	Address:
KP / AT / Branch / Area Council:	Bank Account: <div> <div><div></div><div></div></div> <div><div></div><div></div><div></div><div></div></div> <div><div></div><div></div><div></div><div></div><div></div><div></div></div> <div><div></div><div></div></div> </div>

Sun 21 Sept	Personal vehicle (Observer only) _____km @ 83c per km	
	Other transport costs (Observer only, receipts attached if applicable)	
	Lunch (\$17.00 max – receipt attached)	
	Dinner (\$55.00 max – receipt attached)	
	Overnight allowance (\$15.00)	
	TOTAL FOR THE DAY	\$

Mon 22 Sept	Breakfast (\$27.00 max - receipt attached)	
	Overnight allowance (\$15.00)	
	TOTAL FOR THE DAY	\$

Tues 23 Sept	Breakfast (\$27.00 max - receipt attached)	
	Overnight allowance (\$15.00)	
	TOTAL FOR THE DAY	\$

Wed 24 Sept	Breakfast (\$27.00 max - receipt attached)	
	Lunch (\$17.00 max – receipt attached)	
	Day Trip Allowance (\$7.00)	
	Personal vehicle (Observer only) _____ km @ 83c per km	
	Other transport costs (Observer only - receipts attached)	
	TOTAL FOR THE DAY	\$

(Receipts must be attached in the above order)

Claim Summary

Total expenditure from above	\$	A
Less the cash advance (if applicable) received prior to Hui-ā-Tau	\$	B
Net Amount	\$	C

*Please Note: If **A** is greater than **B**, then **C** will be the amount reimbursed by your komiti pasifika, aronui tōmua, branch or area council.*

If **B** is greater than **A**, then **C** will be the amount you need to return to your komiti pasifika, aronui tōmua, branch or area council.

I certify that all information entered above is valid and true. Expenses have been incurred while attending Hui-ā-Tau 2025

Signed: _____ **Date:** _____

Authorised by the chair/president: _____ Signed: _____ Date: _____