

# HOUSE KEEPING NOTES

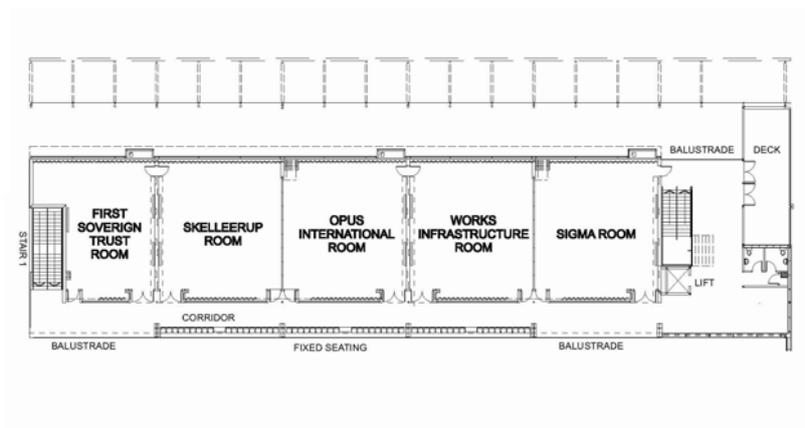
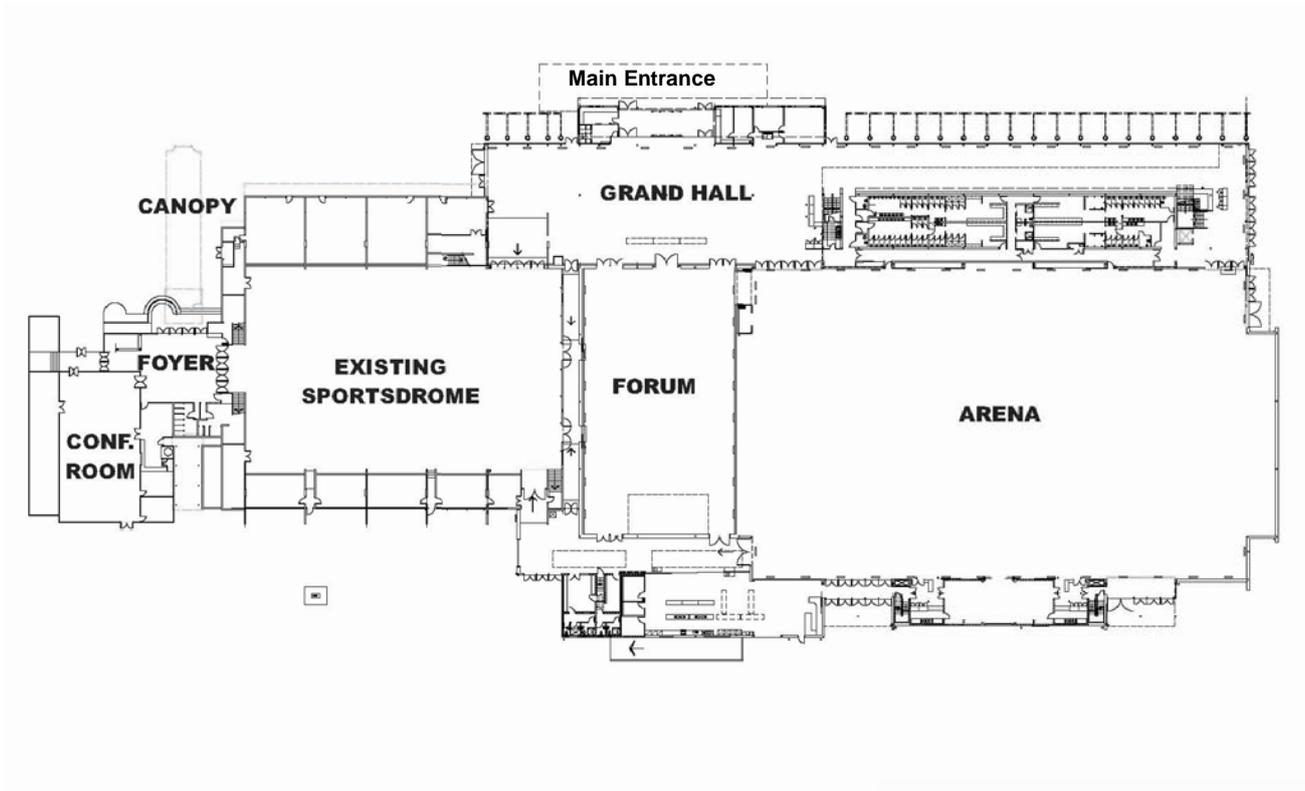


- The bathrooms are located in the Grand Hall and at the end of the History Wall.
- This is a non-smoking venue and site.
- In the unlikely event of an emergency, a siren and voice recording will sound continuously. Please leave the venue immediately by the nearest EXIT. (Please point these out) and assemble at the front of the building in the car park area.
- If the emergency is an Earthquake please do not attempt to leave the building until the shaking has stopped. Keep away from all glass and drop, cover, hold.
- If you require any assistance or have a medical emergency, please contact or obtain the attention of staff nearest to you and they will assist. Please note that an Automated External Defibrillator is located in the main office.

# Rotorua Energy Events Centre

## Level One & Mezzanine Floor

### Fire Evacuation Assembly Point



For more information contact  
**Events & Venues Rotorua**  
P +64 7 349 5141  
E [eventsandvenues@rdc.govt.nz](mailto:eventsandvenues@rdc.govt.nz)  
W [www.eventsandvenues.co.nz](http://www.eventsandvenues.co.nz)